

## NOTICE

19/06/2016

The meeting of the IQAC will be held in Course Council Hall at 3pm on 20/06/2016 (tomorrow). All the members are requested to attend the meeting.

### Agenda

1. Remedial classes for slow learners.
2. Model Viva Voce for PG students.
3. Arrange Counseling for students.
4. Arrange project presentation for UG students.
5. College Magazine
6. Institutional support for faculty research.
7. Any other matters.

To Members.



Principal  
Dr. K.M. MATHEW MA, M.Phil, Ph.D.  
PRINCIPAL  
JPM ARTS AND SCIENCE COLLEGE  
Kanchiyar P.O., Labakkada

Minutes of the IOAC meeting held on 20/06/2016  
at 3pm.

Members present:

SINO	NAME	Designation	Signature
01	Dr. K M Mathew	Principal	Mather
02	Mrs. Shoola S	Coordinator	Anil
03	Ms. Jithun Joy	Asst. Coordinator	gnd M.K. Karel
04	Mr. Manikandan S	Member	
05	Mr. Abhijith K. Divakar	Member	Okal
06	Mr. Sajeev Thomas	Member	Anupul
07	Mr. Bineesh Joseph	Member	S. S. P
08	Ms. Anit Maria George	Member	Anit
09	Mr. V.G. Manj Kumar	Member	<del>Manj Kumar</del>

The meeting of IOAC was held in the Course Council Hall at 3pm on 20<sup>th</sup> June 2016. Principal, Dr. K.M Mathew chaired the meeting. The following decisions have been taken in the meeting:-


1. Arrange remedial classes for slow learners as well as sc/st students.
2. Conduct model viva voce for final year PG students immediately.
3. Arrange Counselling help for students.
4. Conduct model viva voce for final year degree students.
5. Articles for College magazine to be placed before the editorial board in order to ensure quality.
6. Recommended to offer incentives for publications by faculty.




The following activities undertaken by the departments have been reported:-

1. Class teacher assignment and subject allocation complete by Commerce Department.
2. Commerce Association Inaugurated.
3. Performance evaluation conducted by Commerce Department.
4. Arranged one library hour/week for 3<sup>rd</sup> year and 2<sup>nd</sup> year BBA students.
5. Conducted Aptitude training and Association Inauguration by BCA.

The meeting concluded by 4.30 pm.

  
Sheela S  
IOAC Coordinator



  
Dr. K.M. Mathew  
Principal.

Dr. K.M. MATHEW MA, M.Phil, Ph.D  
PRINCIPAL  
JPM ARTS AND SCIENCE COLLEGE  
Kanchiyar P.O., Labbakkada

## NOTICE

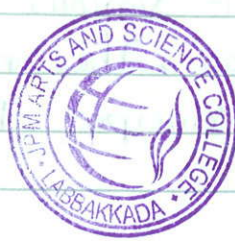
19/09/2016

The meeting of the ICAC will be held in the Principal's office today (19/09/2016) at 3.00 pm. All are requested to attend.

### Agenda

1. Career Orientation for first year students.
2. Value-added program.
3. Conducting College exhibition.
4. Any other matter.

To all members, ICAC



Matter


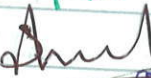




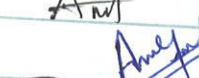


Principal

Dr. K.M. MATHEW MA, M.Phil, Ph.D  
PRINCIPAL  
JPM ARTS AND SCIENCE COLLEGE  
Kanchiyar P.O., Labbakkada



Minutes of the IQAC meeting held on 19/09/2016  
at 3pm.

The participants are:

SINO	NAME	Designation	Signature
01	Dr. K.M Mathew	Principal	
02	Mrs. Sheela S	Coordinator	
03	Mr. Jithun Joy	Member	
04	Mr. Manikandan S	Member	
05	Mr. Abhijith K. Divakar	Member	
06	Mr. Bineesh Joseph	Member	
07	Ms. Anil Maria George	Member	
08	Mr. Sajeer Thomas	Member	
09	Mr. V.G Manej Kumar	Member	

The IQAC meeting was held in the office of the Principal on 19<sup>th</sup> September 2016, to discuss about various quality initiatives for the academic year. The meeting began at 3pm. with a prayer. Principal Dr. K.M Mathew chaired the meeting.

The following decisions have been taken:-

1. To conduct a career orientation seminar for the first year.
2. To conduct a training programme for teachers under the auspices of the Research Committee.
3. Recommended to offer softs Value-added Program for students.
4. To conduct a college-level exhibition for students

5. To conduct a model examination for all students.

The following actions have been reported :-

1. IQAC Coordinators attended a training program on transformational leadership offered by Govt. College, Kakkappana.
2. Arranged Tour for final year UG students by Commerce Department.
3. Scheduled destination visit by BTIM Department.
4. Tourism club inaugurated by BTIM Department.
5. Conducted Project guidance for 3<sup>rd</sup> year BCA.
6. Conducted remedial classes for weak students by BCA and BBA Departments.
7. Arranged project guidance for BBA students.

The meeting came to an end at 4:30 pm

*[Signature]*

IQAC Coordinator



*[Signature]*

Principal

Dr. K.M. MATHEW MA, M.Phil, Ph.D  
PRINCIPAL  
JPM ARTS AND SCIENCE COLLEGE  
Kanchiyar P.O., Labbakkada



## NOTICE

04/11/2016

There will be a meeting of the IOAC in the Course Council hall at 10 am, 7th November, 2016. All are requested to participate in the meeting.

### Agenda

1. Arrange training for staff.
2. Celebrating days of national and international importance.
3. Conduct of gender equality programmes.
4. Programmes promoting creativity among students.
5. Value education for students.
6. Any other matter.

To all members of IOAC



*Mathew*  
Principal

Dr. K.M. MATHEW MA, M.Phil, Ph.D  
PRINCIPAL  
JPM ARTS AND SCIENCE COLLEGE  
Kanchiyar P.O., Labbakkada

Minutes of the ISAC meeting held on 07/11/2016  
at 10 am.

The participants are:-

SINO	NAME	Designation	Signature
01	Dr. K.M Mathew	Principal	Mallel
02	Mrs. Sheela S	Coordinator	Amal
03	Mr. Jithun Joy	Member	Amal
04	Mr. Manikandan S	Member	Manikandan
05	Mr. Abhijith K. Divakar	Member	Abhijith
06	Mr. Bineesh Joseph	Member	Bineesh
07	Ms. Anik Manu George	Member	Anik
08	Mr. Sajeev Thomas	Member	Sajeev
09	Mr. V.G. Manoj Kumar	Member	Manoj

The ISAC meeting was held in the  
Course Council hall on 7<sup>th</sup> November 2016 at 10 am.  
The principal, Dr. K.M Mathew chaired the meeting.

The following decisions were taken in  
the meeting:-

1. To conduct a training programme for teachers and non-teaching staff of the college on December 31.
2. To conduct programmes in connection with observation of days of national & international importance including birthdays of national leaders.
3. To conduct 3 days class for women students of the college.
4. To conduct a contest Promoting Creativity



among students.  
B. To conduct value education sessions for all classes.

The meeting concluded at 11-30am.

Arin

IBAC Coordinator



Mathew

Principal

Dr. K.M. MATHEW MA, M.Phil, Ph.D  
PRINCIPAL  
JPM ARTS AND SCIENCE COLLEGE  
Kanchiyar P.O., Labbakkada

## NOTICE

09/12/2016

A meeting of ISAC is arranged to be held today (9/12/2016) in Principal's office at 2:30 pm. All are requested to participate in the meeting.

### Agenda:

1. Value education class
2. Staff feedback.
3. Woman empowerment Programme.
4. Awareness classes on Health & Hygiene.
5. Any other matter.

To all members of ISAC.



*Mathew*  
Principal.

Dr. K.M. MATHEW MA, M.Phil, Ph.D  
PRINCIPAL  
JPM ARTS AND SCIENCE COLLEGE  
Kanchiyar P.O., Labbakkada



Minutes of the IGAC meeting held on 09/12/2016  
at 2-30 pm.

The participants are:

SINO	NAME	Designation	Signature
01	Dr. k m Mathew	Principal	Mather
02	Mrs. Shoola S	Coordinator	Shoola
03	Mr. Jithun Joy	Member	Jithun Joy
04	Mr. Manikandan S	Member	Manikandan
05	Ms. Abhijith k. Divakar	Member	Abhijith
06	Mr. Bineesh Joseph	Member	Bineesh
07	Ms. Anit Maria George	Member	Anit
08	Mr. Sajeer Thomas	Member	Sajeer
09	Mr. V-G Manoj kumar.	Member	Manoj

The IGAC meeting was held in Principal's Office on 9<sup>th</sup> December 2016. The meeting began at 2-30 pm. The meeting was presided over by Principal, Dr. k m Mathew. The following decisions have been taken:

1. To conduct value-education classes every Wednesday based on selected topics.
2. To take feedback from students on Performance of staff.
3. To Conduct two-day women empowerment programme.
4. To Conduct classes for students on 'Health and Hygiene'.

The following activities have been

undertaken by Departments :-

1. Celebrated National Tourism Day by BTM Department.
2. Conducted 'Catch Your Dream Project' by BTM Department.
3. Conducted a Competition on 'Teaching Style' by BTM Department.

The meeting came to an end by 3.30

*Anand*

IQAC Coordinator



*Mathew*

Principal

Dr. K.M. MATHEW MA, M.Phil, Ph.D

PRINCIPAL

JPM ARTS AND SCIENCE COLLEGE

Kanchiyar P.O., Labbakkada



## Notice

19/02/2017.

A meeting of the ICAC will be conducted in Principal's room tomorrow (20/02/2017) at 2.30 pm. All the members are requested to join the meeting.

### Agenda :

1. Collection of feedback on curriculum from students and Parents.
2. Submission of teaching plan.
3. Vocation training programs by Departments.
4. Community Development Programmes.
5. Any other matter.

To all members of ICAC



Matter

Principal.

Dr. K.M. MATHEW MA, M.Phil, Ph.D  
PRINCIPAL  
JPM ARTS AND SCIENCE COLLEGE  
Kanarya No., Labbakkada

Minutes of the IOAC meeting held on 20/02/2017  
at 2.30 pm.

The participants are:

SINO	NAME	Designation	Signature
01	Dr. K M Mathew	Principal	Mather
02	Mrs. Shalee S	Coordinater	Shalee
03	Ms. Jithin Joy	Member.	Jithin
04	Ms. Manikandan S	Member.	Manikandan
05	Ms. Abhijith K. Divakar	Member	Abhijith
06	Mr. Bineesh Joseph	Member.	Bineesh
07	Ms. Anit Maria George	Member.	Anit
08	Mr. Sajeev Thomas.	Member	Sajeev
09	Mr. V.G. Manoj Kumar.	Member.	Manoj

The IOAC meeting was held in the Principal's office on 20<sup>th</sup> February 2017. The meeting began at 2.30 pm. Principal, Dr. K.M Mathew Presided over the meeting.

The following decisions were taken:

1. To collect feedback from students and parents about the curriculum.
2. To collect teaching plan from every teacher.
3. To conduct Vocational Training Course for all departments.
4. To conduct Programmes involving students at Kovilimala tribal Village.
5. To organize Eye Camp, women empowerment programmes, classes on 'Health and Hygiene' etc at Kovilimala.



6. To conduct Peer Teaching.

The following actions were reported:-

1. Subject allocation complete by all the Departments.
2. Arranged workshop on candle making by BBA Department.
3. Tour arranged for PG students by Commerce Department.

The meeting came ended 4pm.

*[Signature]*

IGAC Coordinator



*Matter*

Principal.

Dr. K.M. MATHEW MA, M.Phil, Ph.D

JPM ARTS AND SCIENCE COLLEGE  
Kanchiyar P.O., Lobbakkada